

## COOPERATIVE PURCHASING FORM

**MPTC Solicitation Identification Commodity/Service:** \_\_\_\_\_

**MPTC Solicitation Identification Number:** \_\_\_\_\_

Wisconsin statutes establish authority to allow Wisconsin municipalities to participate in cooperative purchasing when the contractors agree to extend their terms to them. **Participating in the service gives vendors opportunities for additional sales without additional bidding. Please be aware that your participation is voluntary.** Municipalities use the service to expedite purchases. A "municipality" is defined as any county, city, village, town, school district, board of school directors, sewer district, drainage district, vocational, technical and adult education district, or any other public body having the authority to award public contracts (s. 16.70(8), Wis. Stats.).

Interested municipalities will contact the contractor directly to place orders and are responsible for receipt, acceptance and inspection of goods directly from the contractor, and making payment directly to the contractor. Moraine Park Technical College (MPTC) in serving as the lead agency initiating this cooperative purchasing program on behalf of other Municipalities, is not party to any disputes arising from purchases made by other municipalities, and is not liable for delivery or payment purchases made by other municipalities. A vendor's selection to extend prices to a cooperative purchasing agreement may be used as a factor in the award decision of this project.

I Agree to make the products or services of this bid/proposal, as priced, for the period from \_\_\_\_\_ to \_\_\_\_\_ available to:

Wisconsin Municipalities (check all that apply)

- Wisconsin Technical Colleges
- University of Wisconsin System
- Wisconsin K-12 Schools
- Wisconsin Municipalities (Non-Education) – Please specify \_\_\_\_\_
- Within a certain region/section of the state – Please specify \_\_\_\_\_

Indicate here if you would be willing to offer a discount to other public agencies that would "piggyback" and purchase additional items from your firm if a contract is awarded by MPTC to your firm (ie: other public agencies "piggybacking" a competitively awarded contract rather than needing to issue their own RFP):

\_\_\_\_ % Discount if a second item/system is purchased or a second public agency purchases from the awarded contract.  
 \_\_\_\_ % Discount if a third item/system is purchased or a third public agency purchases from the awarded contract.  
 \_\_\_\_ % Discount if a fourth item/system is purchased or a fourth public agency purchases from the awarded contract.

I Do Not Agree to make the products/services of this bid/proposal available to Wisconsin Municipalities

Company: \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_  
Street City State and Zip

Phone: ( ) \_\_\_\_\_ Fax: ( ) \_\_\_\_\_

Print Name: \_\_\_\_\_ Title: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_